



COUNTY OF VICTORIA
COMMISSIONERS COURT
MINUTES • DECEMBER 18, 2017

Special Term Meeting

Commissioners Court Room

10:00 AM

115 N Bridge Street, 2nd Floor, Victoria, TX 77901

CALL TO ORDER:

1. December 18, 2017. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, December 18, 2017, at 10:00 a.m.

RESULT: NO ACTION TAKEN

INVOCATION AND PLEDGES:

2. December 18, 2017. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

RESULT: NO ACTION TAKEN

MINUTES:

3. December 18, 2017. The Court held a discussion regarding the trapper program. Moved by Kevin M. Janak and seconded by Gary Burns, the Commissioners Court approved the minutes of the Commissioners Court meeting held on December 11, 2017. Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin M Janak, Commissioner Pct 2
SECONDER: Gary Burns, Commissioner Pct 3
AYES: Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT: Danny Garcia

CITIZENS' COMMUNICATION:

4. December 18, 2017. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Heidi Easley, Victoria County Clerk, informed the Court that on December 22, 2017 the County Clerk's Office will close at 1pm for a staff Christmas luncheon. Anyone in need of a marriage license during this period is urged to call ahead to make special arrangements.

County Judge Zeller discussed the sales tax numbers stating the December 2017 sales tax report shows \$743,000.00 compared to \$538,000.00 in December 2016 ending the year with 8.245 million.

Alan Espejel with KAVU TV thanked the Court for being gracious and wished them a Merry Christmas and Happy Holiday's. The Court thanked Mr. Espejel and all members of the media.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.

RESULT: NO ACTION TAKEN

ACCOUNTS PAYABLE:

5. December 18, 2017. Moved by Gary Burns and seconded by Clint C. Ives, the Commissioners Court approved the accounts payable as presented by Judy McAdams, County Auditor.

Regular Accounts	12/18/2017	\$1,098,692.31
Supplemental Accounts 12/08 - 12/14/2017		\$226,939.13

Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Gary Burns, Commissioner Pct 3
SECONDER: Clint C Ives, Commissioner Pct 4
AYES: Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT: Danny Garcia

REPORTS:

6. December 18, 2017. Moved by Kevin M. Janak and seconded by Clint C. Ives, the Commissioners Court approved the monthly reports from the County Treasurer, Tax Assessor-Collector, and County Auditor. Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin M Janak, Commissioner Pct 2
SECONDER: Clint C Ives, Commissioner Pct 4
AYES: Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT: Danny Garcia

BOND FORFEITURE RELEASES:

7. December 18, 2017. None.

RESULT: NO ACTION TAKEN

INTERIM VENDOR PAYMENTS - ACH REPORT - CITIZENS MEDICAL CENTER:

8. December 18, 2017. Moved by Clint C. Ives and seconded by Gary Burns, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated December 14, 2017, in the amount of \$921,058.71 and the ACH report dated December 14, 2017, in the amount of \$1,552,352.88. Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Clint C Ives, Commissioner Pct 4
SECONDER: Gary Burns, Commissioner Pct 3
AYES: Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT: Danny Garcia

PRESENTATION - RETENTION OF COUNSEL - PURSUE OPIOID LITIGATION - VICTORIA COUNTY:

9. December 18, 2017. Mr. Boyd Smith representing Gallagher Law Firm, a consortium with Fibich Leebron and Watts Guerra Law Firms gave a presentation to the court regarding opioid litigation. Mr. Boyd answered the courts questions. No action taken.

RESULT: NO ACTION TAKEN

RESOLUTION - AUTHORIZING COUNTY JUDGE - ENTER INTO AGREEMENT - VICTORIA REGIONAL AIRPORT - TEXAS DEPARTMENT OF TRANSPORTATION - VICTORIA COUNTY:

10. December 18, 2017. Lenny Llerena, Airport Manager, provided the court with additional information regarding the Resolution. Moved by Gary Burns and seconded by Clint C. Ives, the Commissioners Court approved the Resolution authorizing the County Judge to enter into agreement between the County of Victoria and Texas Department of Transportation for the Victoria Regional Airport. Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Gary Burns, Commissioner Pct 3
SECONDER: Clint C Ives, Commissioner Pct 4
AYES: Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT: Danny Garcia

CONTRACT - LIABILITY AND PROPERTY INSURANCE - FROST INSURANCE AGENCY - VICTORIA COUNTY:

11. December 18, 2017. Joyce Dean, Director of Administrative Services and Raul Barberena with Frost Insurance provided the court with information regarding the Contract between Victoria County and Frost Insurance. Mr. Barberena gave a brief explanation of the premium increases. Moved by Kevin M. Janak and seconded by Clint C. Ives, the Commissioners Court approved the contract for Victoria County Liability and Property Insurance with Frost Insurance Agency. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kevin M Janak, Commissioner Pct 2
SECONDER:	Clint C Ives, Commissioner Pct 4
AYES:	Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT:	Danny Garcia

STOP LOSS CONTRACT - GREAT MIDWEST INSURANCE COMPANY - ADMINISTRATIVE CONTRACT - BOON CHAPMAN - PLAN YEAR JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 - VICTORIA COUNTY:

12. December 18, 2017. Joyce Dean, Director of Administrative Services, provided a history on the Stop Loss Program and recommended the Great Midwest Insurance Company with a \$100,000.00 dollar stop loss. Moved by Kevin M Janak and seconded by Gary Burns, the Commissioners Court approved the Stop Loss Contract with Great Midwest Insurance Company and the Administrative Contract with Boon Chapman for the Victoria County Plan Year January 1, 2018 through December 31, 2018. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kevin M Janak, Commissioner Pct 2
SECONDER:	Gary Burns, Commissioner Pct 3
AYES:	Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT:	Danny Garcia

RECEIVE - NOTICE OF AWARD - BLOOMINGTON SAFE PROJECT - 2017 DOW COMMUNITY GRANT PROGRAM - VICTORIA COUNTY:

13. December 18, 2017. County Judge Zeller and Joyce Dean, Administrative Services Director, provided information to the Court. Moved by Kevin M Janak and seconded by Clint C. Ives, the Commissioners Court received the Notice of Award for the 2017 Dow Community Grant Program for the Bloomington Safe Project. Motion adopted.

RESULT: RECEIVED [UNANIMOUS]
MOVER: Kevin M Janak, Commissioner Pct 2
SECONDER: Clint C Ives, Commissioner Pct 4
AYES: Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT: Danny Garcia

RECEIVE - NOTICE OF GRANT AWARD INCREASE - FY17 FORMULA GRANT - TEXAS INDIGENT DEFENSE COMMISSION - VICTORIA COUNTY:

14. December 18, 2017. Moved by Kevin M. Janak and seconded by Clint C. Ives, the Commissioners Court received the Notice of Grant Award Increase for FY17 Formula Grant, Texas Indigent Defense Commission for Victoria County. Motion adopted.

RESULT: RECEIVED [UNANIMOUS]
MOVER: Kevin M Janak, Commissioner Pct 2
SECONDER: Clint C Ives, Commissioner Pct 4
AYES: Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT: Danny Garcia

AGREEMENT - ROADWAY USE AND MAINTENANCE - CONSTRUCTING COMPRESSOR STATION 23 - TRANSCONTINENTAL GAS PIPE LINE COMPANY LLC - IN CONNECTION TO BAYER ROAD CONSTRUCTION ACCESS SEGMENT - VICTORIA COUNTY:

15. December 18, 2017. Charles Ryan with Transcontinental Gas Pipe Line Company, L.L.C., explained the Roadway Use and Maintenance Agreement to the Court. Moved by Kevin M. Janak and seconded by Clint C. Ives, the Commissioners Court approved the Roadway Use and Maintenance Agreement between Victoria County and Transcontinental Gas Pipe Line Company LLC, in connection to Bayer Road Construction Access Segment for the purpose of constructing Compressor Station 23. Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin M Janak, Commissioner Pct 2
SECONDER: Clint C Ives, Commissioner Pct 4
AYES: Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT: Danny Garcia

BI-ANNUAL FOOD BIDS - VICTORIA COUNTY SHERIFF'S OFFICE:

16. December 18, 2017. Moved by Kevin M. Janak and seconded by Clint C. Ives, the Commissioners Court awarded the following Bi-Annual Food Bids for the Victoria County Sheriff's Office:

Dairy, Eggs & Meat Ben E. Keith

Fruit & Vegetables	Gordon Food Service
Staple Items	Ben E. Keith
Miscellaneous Food Items	Ben E. Keith
Milk/Juice	Hill Country Dairies
Bread	Bimbo Bakeries
Coffee	Gordon Food Service

for the period of January 1, 2018 through June 30, 2018, as recommended by the Victoria County Sheriff's Office. Motion adopted. All per bids as filed in the minutes of this Court.

RESULT:	AWARDED [UNANIMOUS]
MOVER:	Kevin M Janak, Commissioner Pct 2
SECONDER:	Clint C Ives, Commissioner Pct 4
AYES:	Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT:	Danny Garcia

SALARY ORDERS - 2018 - PERSONNEL CHANGES - VICTORIA COUNTY:

17. December 18, 2017. Moved by Clint C. Ives and seconded by Gary Burns, the Commissioners Court approved the order settings salaries, allowances, etc. for elected officials, department heads, deputies, and their employees for 2018 and the following salary changes:

- a. Robert B. Whitaker, Justice of the Peace, Precinct No. 3 - Justice of the Peace, Precinct No. 3:
 1. Salary change for Esperanza Valderrama, Clerk III from a rate of \$14.00 per hour, Budget Code 100-457-1105, to a rate of \$15.10 per hour, effective December 23, 2017.
- b. Kelly Hubert, Facilities Manager - Building Maintenance:
 1. Position change for Christopher Mosby, Maintenance I, at a rate of \$12.50 per hour, from Budget Code 845-695-1105, to Budget Code 100-510-1104, effective December 23, 2017. Other Remarks: G/L code change.
 2. Position change for Faustina Banda, Maintenance I, at a rate of \$12.50 per hour, from Budget Code 845-695-1105, to Budget Code 100-510-1104, effective December 23, 2017. Other Remarks: G/L code change.
 3. Position change for MacArthur Villa, Facilities Tech I, at a rate of \$17.70 per hour, from Budget Code 845-695-1105 to Budget Code 100-510-1106, effective December 23, 2017. Other Remarks: G/L code change/Cell Phone update g/l from 845-695-1139 to 100-510-1139.
- c. Gary Burns, Commissioner, Precinct No. 3 - Road and Bridge, Precinct No. 3:
 1. Position change for Adrian Hernandez, Maintenance III at a rate of \$20.04 per hour, from Budget Code 100-660-1104 \$17.49, 203-613-1105 \$2.55 to Budget Code 203-613-1105, effective December 23, 2017. Other Remarks: G/L code change.
- d. Derrick Neal, Public Health Director - Victoria County Public Health Department:
 1. Position change for Laurie Salinas, CSA III at a rate of \$16.68 per hour, Budget Code 800-667-1110 \$15.10, 800-631-1170 \$1.18 to Budget Code 800-667-1110 \$16.68, effective December 23, 2017.
- e. Joyce Dean, Director - Health Insurance Fund:
 1. Salary change for Amanda Langley, Clinic Coordinator at a rate of \$23.96 per hour, Budget Code 410-900-1110. Other Remarks: Remove cell phone allowance 410-900-1139.

Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Clint C Ives, Commissioner Pct 4
SECONDER: Gary Burns, Commissioner Pct 3
AYES: Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT: Danny Garcia

RECEIVE - FULLY EXECUTED - INTERLOCAL COOPERATION AGREEMENT - PROVISION OF MENTAL HEALTH PEACE OFFICER SERVICES - GULF BEND CENTER - VICTORIA COUNTY:

18. December 18, 2017. Chief Roy Boyd provided the Court with information. Moved by Gary Burns and seconded by Clint C. Ives, the Commissioners Court received the fully executed Interlocal Cooperation Agreement between Victoria County and Gulf Bend Center for the provision of mental health peace officer services. Motion adopted.

RESULT: RECEIVED [UNANIMOUS]
MOVER: Gary Burns, Commissioner Pct 3
SECONDER: Clint C Ives, Commissioner Pct 4
AYES: Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT: Danny Garcia

RECEIVE - ORDER APPOINTING JUDY MCADAMS COUNTY AUDITOR - LOCAL GOVERNMENT CODE §84.003(b) - VICTORIA COUNTY:

19. December 18, 2017. Moved by Gary Burns and seconded by Clint C. Ives, pursuant to Local Government Code §84.003(b), the Commissioners Court received the order appointing Judy McAdams, County Auditor. Motion adopted.

RESULT: RECEIVED [UNANIMOUS]
MOVER: Gary Burns, Commissioner Pct 3
SECONDER: Clint C Ives, Commissioner Pct 4
AYES: Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT: Danny Garcia

RE-APPOINTMENT - BOARD OF TRUSTEES - GULF BEND CENTER - VICTORIA COUNTY:

20. December 18, 2017. Moved by Kevin M. Janak and seconded by Clint C. Ives, the Commissioners Court approved the re-appointment of Mr. Gary Burns to the Gulf Bend Mental Health Mental Retardation Center Board of Trustees for a two year term, December 2017 through November 2019. Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin M Janak, Commissioner Pct 2
SECONDER: Clint C Ives, Commissioner Pct 4
AYES: Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT: Danny Garcia

RESOLUTION - LOCAL GOVERNMENT CODE §81.032 - TRANSPORTATION CODES §251.003, §252.019, §252.109, AND §252.214 - DONATION - MONEY, LAND, LABOR, EQUIPMENT, OR MATERIALS FOR ROADS - PRECINCT NO. 1 - VICTORIA COUNTY:

21. December 18, 2017. Moved by Kevin M. Janak and seconded by Clint C. Ives, the Commissioners Court received a donation of money, land, labor, equipment, or materials for roads to aid road building and maintenance of roads in Precinct No. 1 from Shawn Tumlinson of Block Road, Victoria, Texas, in the amount of \$634.92. Motion adopted. All per resolution as filed in the minutes of this Court.

RESULT: RECEIVED [UNANIMOUS]
MOVER: Kevin M Janak, Commissioner Pct 2
SECONDER: Clint C Ives, Commissioner Pct 4
AYES: Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT: Danny Garcia

RESOLUTION - LOCAL GOVERNMENT CODE §81.032 - DONATIONS - PATRIOT PARK - VICTORIA COUNTY:

22. December 18, 2017. Commissioner Gary Burns provided information to the Court. Moved by Gary Burns seconded by Kevin M. Janak, pursuant to Local Government Code §81.032, the Commissioners Court received donations to be utilized for and dedicated to Patriot Park from the following:

Emil F. Ganem, Jr.	\$50.00	Sandra Dimas	\$50.00
Maxine Dorriety	\$50.00	Marvin L. Lockhart, II	\$50.00
Johnny Cooley	\$50.00	Mary Alice Martinez	\$50.00
Sandra Dimas	\$50.00	Regina Perez	\$50.00

Motion adopted. All per resolution as filed in the minutes of the Court.

RESULT:	RECEIVED [UNANIMOUS]
MOVER:	Gary Burns, Commissioner Pct 3
SECONDER:	Kevin M Janak, Commissioner Pct 2
AYES:	Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT:	Danny Garcia

RESOLUTION - LOCAL GOVERNMENT CODE §81.032 - DONATION - VOLUNTEER FIRE DEPARTMENTS - VICTORIA COUNTY :

23. December 18, 2017. Moved by Clint C. Ives and seconded by Gary Burns, pursuant to Local Government Code §81.032, the Commissioners Court approved the Resolution for a donation from Hochheim Prairie Insurance, branch #5 of \$100.00 to each of the following volunteer fire departments: Victoria County, Bloomington, DaCosta, Fordtran, Inez, Lone Tree, Mission Valley, Nursery, Placedo, Quail Creek, and Raisin Volunteer Fire Departments, for a total of \$1,100.00 to be utilized to continue ensuring the safety of our community. Motion adopted. All per resolution as filed in the minutes of this Court.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clint C Ives, Commissioner Pct 4
SECONDER:	Gary Burns, Commissioner Pct 3
AYES:	Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT:	Danny Garcia

BUDGET AMENDMENTS:

24. December 18, 2017. Moved by Clint C. Ives and seconded by Gary Burns, the Commissioners Court approved the following budget amendments:

- a. General Fund, Various Departments, Expenditures - Line item transfer
- b. General Fund, Sheriff's Office, Expenditures - Line item transfer
- c. Road & Bridge, Precinct No. 1 , Expenditures - Line item transfer
- d. Road & Bridge, Precinct No. 2, Expenditures - Line item transfer
- e. Road & Bridge, Precinct No. 3, Expenditures - Increase
- f. Road & Bridge, Precinct No. 4, Expenditures - Line item transfer
- g. County Clerk, Records Management, Expenditures - Line item transfer
- h. Elections Administration, Expenditures - Line item transfer

Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clint C Ives, Commissioner Pct 4
SECONDER:	Gary Burns, Commissioner Pct 3
AYES:	Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT:	Danny Garcia

- a. General Fund, Various Departments, Expenditures
- b. General Fund, Sheriff's Office, Expenditures
- c. Road & Bridge, Pct. #1, Expenditures
- d. Road & Bridge, Pct. #2, Expenditures
- e. Road & Bridge, Pct. #3, Expenditures
- f. Road & Bridge, Pct. #4, Expenditures
- g. County Clerk, Records Management, Expenditures
- h. Elections Administration, Expenditures

PERSONNEL:

25. December 18, 2017. Moved by Clint C. Ives and seconded by Gary Burns, the Commissioners

Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Joyce Dean, Administrative Services Director - Administrative Services:
 1. A request to pay 32.48 compensatory and 67.52 PTO hours to Gina Howard, Human Resources Specialist.
- b. Robert Bell, Judge 267th Judicial District Court, District Court:
 1. Retirement of Sharon Miori, Court Reporter, with 80.0 PTO and 238.12 Compensatory hours due, effective December 31, 2017.
 2. Employment of Jennifer Karl, Court Reporter, at a rate of \$35.75 per hour, Budget Code 100-435-1103, effective January 2, 2018.
- c. Pama Hencerling- Chief Probation Officer- Juvenile Detention:
 1. TJJJD Salary Adjustment Certification for Jacob Juarez, Juvenile Detention Officer (JSO), to be paid \$46.42 per pay period, effective December 29, 2017. Certification date for Jacob Juarez is October 2, 2017. Budget Coding: Post-Adj Secure (JSO) 231-578-1135. Remarks: Jacob Juarez will be going into full time status beginning December 9th, 2017.
 2. Employment of Brandi Dixon, Extra Help, at a rate of \$13.20 per hour, Budget Code 100-573-1130, effective December 18, 2017.
 3. Employment of Andi Haddock, Extra Help, at a rate of \$13.20 per hour, Budget Code 100-573-1130, effective December 18, 2017.
 4. Employment of Joshua Mesa, Extra Help, at a rate of \$13.20 per hour, Budget Code 100-573-1130, effective December 18, 2017.

Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Clint C Ives, Commissioner Pct 4
SECONDER: Gary Burns, Commissioner Pct 3
AYES: Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT: Danny Garcia

ADJOURN:

26. December 18, 2017. The Commissioners Court adjourned the meeting of December 18, 2017.

RESULT: NO ACTION TAKEN

Attendee Name	Title	Status	Arrived
Ben Zeller	County Judge	Present	
Danny Garcia	Commissioner Pct 1	Absent	
Kevin M Janak	Commissioner Pct 2	Present	
Gary Burns	Commissioner Pct 3	Present	
Clint C Ives	Commissioner Pct 4	Present	