



COUNTY OF VICTORIA
COMMISSIONERS COURT
MINUTES • NOVEMBER 27, 2017

Special Term Meeting

Commissioners Court Room

10:00 AM

115 N Bridge Street, 2nd Floor, Victoria, TX 77901

CALL TO ORDER:

1. November 27, 2017. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, November 27, 2017, at 10:00 a.m.

RESULT: NO ACTION TAKEN

INVOCATION AND PLEDGES:

2. November 27, 2017. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

RESULT: NO ACTION TAKEN

MINUTES:

3. November 27, 2017. Moved by Kevin M. Janak and seconded by Clint C. Ives, the Commissioners Court approved the minutes of the Commissioners Court meeting held on November 20, 2017. Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin M Janak, Commissioner Pct 2
SECONDER: Clint C Ives, Commissioner Pct 4
AYES: Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT: Danny Garcia

CITIZENS' COMMUNICATION:

4. November 27, 2017. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Hearing no comments, Judge Ben Zeller continued to the next agenda item.

RESULT: NO ACTION TAKEN

ACCOUNTS PAYABLE:

5. November 27, 2017. Moved by Gary Burns and seconded by Clint C. Ives, the Commissioners Court approved the accounts payable as presented by Judy McAdams, County Auditor.

Regular Accounts	11/27/2017	\$659,243.32
Supplemental Accounts 11/17 -11/21/2017		\$51,578.16

Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Burns, Commissioner Pct 3
SECONDER:	Clint C Ives, Commissioner Pct 4
AYES:	Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT:	Danny Garcia

REPORTS:

6. November 27, 2017. Moved by Clint C. Ives and seconded by Gary Burns, the Commissioners Court approved the monthly reports from the County Treasurer; Sheriff; Fire Marshal/Fire Department; and Justice of the Peace, Precinct No. 1. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clint C Ives, Commissioner Pct 4
SECONDER:	Gary Burns, Commissioner Pct 3
AYES:	Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT:	Danny Garcia

BOND FORFEITURE RELEASES:

7. November 27, 2017. None.

RESULT:	NO ACTION TAKEN
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INTERIM VENDOR PAYMENTS - ACH REPORT - CITIZENS MEDICAL CENTER:

8. November 27, 2017. Moved by Gary Burns and seconded by Clint C. Ives, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated November 22, 2017, in the amount of \$967,812.59 and the ACH report dated November 22, 2017, in the amount of \$3,419,830.33.

Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Burns, Commissioner Pct 3
SECONDER:	Clint C Ives, Commissioner Pct 4
AYES:	Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT:	Danny Garcia

AGREEMENT - PERSONAL SERVICES - DR. FERNANDO V. GARCIA, M.D. - VICTORIA COUNTY PUBLIC HEALTH DEPARTMENT:

9. November 27, 2017. Assistant Medical Director, Delilah Perez provided the court with information.

Moved by Kevin M. Janak and seconded by Gary Burns, the Commissioners Court approved the Personal Services Agreement between Dr. Fernando V. Garcia, M.D. and Victoria County Public Health Department. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kevin M Janak, Commissioner Pct 2
SECONDER:	Gary Burns, Commissioner Pct 3
AYES:	Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT:	Danny Garcia

CONTRACT - PRESERVATION AND ARCHIVAL PROJECTS - HISTORIC DOCUMENTS - KOFILTE TECHNOLOGIES - VICTORIA COUNTY:

10. November 27, 2017. Victoria County Clerk, Heidi Easley provided information regarding the Preservation and Archival Projects Contract and answered questions. Moved by Gary Burns and seconded by Clint C. Ives, the Commissioners Court approved the contract between Victoria County and Kofilte Technologies to begin preservation and archival projects for historic documents. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Burns, Commissioner Pct 3
SECONDER:	Clint C Ives, Commissioner Pct 4
AYES:	Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT:	Danny Garcia

AMENDMENT - CAFETERIA PLAN - FLEXIBLE SPENDING ACCOUNT ELECTIONS - VICTORIA COUNTY:

11. November 27, 2017. Director of Administrative Services, Joyce Dean provided the court with information. Moved by Clint C. Ives and seconded by Gary Burns, the Commissioners Court approved the amendment to Victoria County Cafeteria Plan, Flexible Spending Account Elections. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clint C Ives, Commissioner Pct 4
SECONDER:	Gary Burns, Commissioner Pct 3
AYES:	Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT:	Danny Garcia

a. Receive fully executed Residential Amendment from Bexar County

RECEIVE - FULLY EXECUTED - AMENDMENT - RESIDENTIAL - BEXAR COUNTY - VICTORIA REGIONAL JUVENILE/JUSTICE DETENTION FACILITY:

12a. November 27, 2017. Moved by Gary Burns and seconded by Clint C. Ives, the Commissioners

Court received the fully executed Residential Amendment between Bexar County and the Victoria Regional Juvenile Justice Center. Motion adopted.

RESULT:	RECEIVED [UNANIMOUS]
MOVER:	Gary Burns, Commissioner Pct 3
SECONDER:	Clint C Ives, Commissioner Pct 4
AYES:	Zeller, Janak, Burns, Ives
ABSENT:	Garcia

AGREEMENT - CONTRACTUAL SERVICES - REGION 3 - VICTORIA REGIONAL JUVENILE JUSTICE/DETENTION FACILITY:

12b. November 27, 2017. Chief Probation Officer, Pama Hencerling provided information to the court. Moved by Gary Burns and seconded by Clint C. Ives, the Commissioners Court approved the Contractual Services Agreement with Region 3 for the Victoria Regional Juvenile Justice Center. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Burns, Commissioner Pct 3
SECONDER:	Clint C Ives, Commissioner Pct 4
AYES:	Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT:	Danny Garcia

c. Contract from D. Ross Braun M.A., L.P.C. for Individual, Family & Group Mental Health Services/Life Skills

CONTRACT - INDIVIDUAL, FAMILY AND GROUP MENTAL HEALTH SERVICES/LIFE SKILLS - D. ROSS BRAUN M.A., L.P.C. - VICTORIA REGIONAL JUVENILE JUSTICE/DETENTION FACILITY:

12c. November 27, 2017. Chief Probation Officer, Pama Hencerling provided information to the court. Moved by Gary Burns and seconded by Clint C. Ives, the Commissioners Court approved the

contract from D. Ross Braun M.A., L.P.C. for individual, family and group mental health services/life skills for the Victoria Regional Juvenile Justice Center. Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Gary Burns, Commissioner Pct 3
SECONDER: Clint C Ives, Commissioner Pct 4
AYES: Zeller, Janak, Burns, Ives
ABSENT: Garcia

RESOLUTIONS - LOCAL GOVERNMENT CODE §81.032 - TRANSPORTATION CODES §251.003, §252.019, §252.109, AND §252.214 - DONATION - MONEY, LAND, LABOR, EQUIPMENT, OR ROAD BUILDING MATERIALS - PRECINCT NO. 1:

13. November 27, 2017. Judge Zeller provided the Court with information. Moved by Clint C. Ives and seconded by Gary Burns, the Commissioners Court received a donation of money, land, labor, equipment, or road building materials to aid road building and maintenance of roads in Precinct No. 1 from the following:

<u>Name</u>	<u>Address</u>	<u>Amount</u>
Gricelda Perez	Hedges St. in Bloomington, Texas	\$251.00
Brenda Melendez	Marshall St. in Placedo, Texas	\$457.00
Juan Vasquez	Marshall St. in Placedo, Texas	\$340.00

Motion adopted. All per resolutions as filed in the minutes of this Court.

RESULT: RECEIVED [UNANIMOUS]
MOVER: Clint C Ives, Commissioner Pct 4
SECONDER: Gary Burns, Commissioner Pct 3
AYES: Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT: Danny Garcia

BUDGET AMENDMENTS:

14. November 27, 2017. Moved by Gary Burns and seconded by Clint C. Ives, the Commissioners Court approved the following budget amendments:

- a. General Fund, Various Departments, Expenditures - Line item transfer
- b. Road & Bridge, Precinct No. 1, Revenues & Expenditures - Line item transfer
- c. Road & Bridge, Precinct No. 3, Revenues & Expenditures - Line item transfer
- d. Health Department, Expenditures - Line item transfer

Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Burns, Commissioner Pct 3
SECONDER:	Clint C Ives, Commissioner Pct 4
AYES:	Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT:	Danny Garcia

- a. General Fund, Various Departments, Expenditures
- b. Road & Bridge, Precinct #1, Revenues & Expenditures
- c. Road & Bridge, Precinct #3, Revenues & Expenditures
- d. Health Department, Expenditures

PERSONNEL:

15. November 27, 2017. Moved by Clint C. Ives and seconded by Gary Burns, the Commissioners

Court approved that payroll be processed in compliance with policy and personnel changes:

- a. T. Michael O'Connor, Sheriff - Victoria County Sheriff's Department:
 1. Salary and position change for Susan Arriaga, from Detention Deputy (Tier 1) at a rate of \$16.99 per hour, Budget Code 100-565-1114, to Detention Officer Tier 2 at a rate of \$18.88 per hour, Budget Code 100-565-1117, effective December 9, 2017.
 2. Salary and position change for John Fitzsimmons, from Detention Officer Tier 2 at a rate of \$18.88 per hour, Budget Code 100-565-1117, to Detention Officer Tier 3 at a rate of \$21.19 per hour, Budget Code 100-565-1115, effective December 9, 2017.
 3. Retirement of Marvin Bryant, Courts/Extradition, effective January 31, 2018.
- b. Derrick Neal, Public Health Director - Victoria County Public Health Department:
 1. Resignation of Lea Mary Rose Duncan, Animal Control Officer, with 43.15 Compensatory hours due, effective November 28, 2017.
- c. Pama Hencerling, Chief Probation Officer - Juvenile Detention:
 1. TJJJ Salary Adjustment Certification for Katelynn Grantland, Juvenile Detention Officer (JSO), to be paid \$46.42 per pay period, effective December 1, 2017. Certification date for Katelynn Grantland is October 20, 2017. Budget Coding: Post-Adj Secure (JSO) 231-578-1135. Remarks: Katelynn Grantland will be going into full time status on 11/11/2017.

Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clint C Ives, Commissioner Pct 4
SECONDER:	Gary Burns, Commissioner Pct 3
AYES:	Ben Zeller, Kevin M Janak, Gary Burns, Clint C Ives
ABSENT:	Danny Garcia

CLOSED MEETING:

16. November 27, 2017. The Commissioners Court went into closed session at 10:24 a.m., pursuant to V.T.C.A. Government Code §551.087, to discuss economic development.

RESULT: NO ACTION TAKEN

OPEN MEETING:

17. November 27, 2017. The Commissioners Court returned to open meeting at 11:03 a.m., pursuant to V.T.C.A. Government Code §551.102 with no action taken.

RESULT: NO ACTION TAKEN

ADJOURN:

18. November 27, 2017. The Commissioners Court adjourned the meeting of November 27, 2017.

RESULT: NO ACTION TAKEN

Attendee Name	Title	Status	Arrived
Ben Zeller	County Judge	Present	
Danny Garcia	Commissioner Pct 1	Absent	
Kevin M Janak	Commissioner Pct 2	Present	
Gary Burns	Commissioner Pct 3	Present	
Clint C Ives	Commissioner Pct 4	Present	