



COUNTY OF VICTORIA
COMMISSIONERS COURT
MINUTES • MAY 30, 2017

Special Term Meeting

Commissioners Court Room

10:00 AM

115 N Bridge Street, 2nd Floor, Victoria, TX 77901

CALL TO ORDER:

1. May 30, 2017. Judge Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Tuesday, May 30, 2017, at 10:00 a.m.

RESULT: NO ACTION TAKEN

INVOCATION AND PLEDGES:

2. May 30, 2017. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

RESULT: NO ACTION TAKEN

MINUTES:

3. May 30, 2017. Moved by Kevin M. Janak and seconded by Danny Garcia, the Commissioners Court approved the minutes of the Commissioners Court meeting held on May 22, 2017. Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin M Janak, Commissioner Pct 2
SECONDER: Danny Garcia, Commissioner Pct 1
AYES: Zeller, Garcia, Janak, Burns, Ives

CITIZENS' COMMUNICATION:

4. May 30, 2017. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Hearing no comments, Judge Ben Zeller continued to the next agenda item.

RESULT: NO ACTION TAKEN

ACCOUNTS PAYABLE:

5. May 30, 2017. Moved by Gary Burns and seconded by Clint C. Ives, the Commissioners Court approved the accounts payable as presented by Judy McAdams, County Auditor.

Regular Accounts	05/30/2017	\$209,438.44
Supplemental Accounts	05-19-05-25 /2017	\$131,346.78

Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Burns, Commissioner Pct 3
SECONDER:	Clint C Ives, Commissioner Pct 4
AYES:	Zeller, Garcia, Janak, Burns, Ives

REPORTS:

6. May 30, 2017. Moved by Danny Garcia and seconded by Kevin M. Janak, the Commissioners Court approved the monthly and quarterly reports from the County Treasurer's Office and monthly reports from Victoria County Constable Precinct No. 1. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Danny Garcia, Commissioner Pct 1
SECONDER:	Kevin M Janak, Commissioner Pct 2
AYES:	Zeller, Garcia, Janak, Burns, Ives

BOND FORFEITURE RELEASES:

7. May 30, 2017. Moved by Clint C. Ives and seconded by Gary Burns, the Commissioners Court approved the release of the following bond forfeiture judgments from the Court:

- a. Cause No. CIV1-18017: The State of Texas vs. Veronica Mancillas, Defendant and Warren Alkek d/b/a A & A Bail Bonds, Surety.
- b. Cause No. CIV1-18109: The State of Texas vs. Sedric Walker, Defendant and Lane Vaughn and ASAP Bail Bonds, Sureties.
- c. Cause No. CIV1-18022: The State of Texas vs. Raul Sanchez-DeLaCruz, Defendant and Warren Alkek d/b/a A & A Bail Bonds, Surety.
- d. Cause No. CIV1-18205: The State of Texas vs. Abel Cortinas Garcia, Defendant and E.P. Salas and Ernest Guajardo, Sureties.
- e. Cause No. CIV1-18206: The State of Texas vs. Abel Cortinas Garcia, Defendant and E.P. Salas and Ernest Guajardo, Sureties.
- f. Cause No. CIV1-18178: The State of Texas vs. Justin Eric Kartchner, Defendant and Warren Alkek d/b/a A & A Bail Bonds, Surety.

Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clint C Ives, Commissioner Pct 4
SECONDER:	Gary Burns, Commissioner Pct 3
AYES:	Zeller, Garcia, Janak, Burns, Ives

ACCOUNTS PAYABLE - PERSONNEL CHANGES - INTERIM VENDOR PAYMENTS - ACH REPORT - CITIZENS MEDICAL CENTER:

8. May 30, 2017. Moved by Gary Burns and seconded by Clint C. Ives, the Commissioners Court approved the accounts payable, personnel changes, and interim vendor payments for Citizens Medical Center dated May 25, 2017, in the amount of \$1,176,753.45 and the ACH report dated May 25, 2017, in the amount of \$2,471,278.16. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Burns, Commissioner Pct 3
SECONDER:	Clint C Ives, Commissioner Pct 4
AYES:	Zeller, Garcia, Janak, Burns, Ives

APPROVE - ELECTIONS ADMINISTRATOR - STATEMENT OF OFFICER - OFFICIAL BOND - VICTORIA COUNTY:

9. May 30, 2017. Moved by Danny Garcia and seconded by Clint C. Ives, the Commissioners Court approved the Statement of Officer and Official Bond for Elections Administrator. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Danny Garcia, Commissioner Pct 1
SECONDER:	Clint C Ives, Commissioner Pct 4
AYES:	Zeller, Garcia, Janak, Burns, Ives

PRESENTATION - FUEL MAN INC. - FUEL CARD SERVICES - VICTORIA COUNTY:

10. May 30, 2017. Aaron Manes, Texas Fleet Fuel, provided information to the Court and had a discussion. The Commissioners Court heard the presentation from Fuel Man Inc. related to fuel card services for Victoria County. No Action Taken.

RESULT:	NO ACTION TAKEN
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CERTIFICATION FORM - GRANT PORT PROJECT - TX DOT RIDER 48 - VICTORIA COUNTY :

11. May 30, 2017. Randy Bena, Victoria County Navigation District-Engineering

Consultant with CivilCorp, provided information to the Court. Moved by Gary Burns and seconded by Danny Garcia, the Commissioners Court approved to authorize the County Judge to sign the agreement based on their attorney's recommendation and approval, for the Port Project Certification Form in connection to McCoy Road, Canal Road, and Old Bloomington Road Reconstruction-TX Dot Rider 48 Grant Port Project. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Burns, Commissioner Pct 3
SECONDER:	Danny Garcia, Commissioner Pct 1
AYES:	Zeller, Garcia, Janak, Burns, Ives

SERVICE AGREEMENT - PRELIMINARY ENERGY ASSESSMENT SERVICE - COUNTY OF VICTORIA:

12. May 30, 2017. Kelly Hubert, Facilities Management, provided the Court with information. Moved by Gary Burns and seconded by Kevin M. Janak, the Commissioners Court approved the Preliminary Energy Assessment Service Agreement with the County of Victoria. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Burns, Commissioner Pct 3
SECONDER:	Kevin M Janak, Commissioner Pct 2
AYES:	Zeller, Garcia, Janak, Burns, Ives

CONTRACTS - DETENTION AND RESIDENTIAL - VICTORIA REGIONAL JUVENILE JUSTICE CENTER - ATASCOSA COUNTY:

13. May 30, 2017. Moved by Kevin M. Janak and seconded by Danny Garcia, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Atascosa County. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kevin M Janak, Commissioner Pct 2
SECONDER:	Danny Garcia, Commissioner Pct 1
AYES:	Zeller, Garcia, Janak, Burns, Ives

RECEIVE - LETTERS OF PERMISSION - TO ENTER AND WORK ON PRIVATE PROPERTY - DRAINAGE IMPROVEMENT PURPOSES - COUNTY MAINTAINED ROADS - PRECINCT NO. 2 - VICTORIA COUNTY:

14. May 30, 2017. Commissioner Kevin M. Janak thanked Mr. and Mrs. Roehl and

Mr. and Mrs. Phillips for allowing them to work on their property to improve the drainage and get water off the county roads. Moved by Kevin M. Janak and seconded by Danny Garcia the Commissioners Court received the letters of permission to enter and work on private property on 129 Eddie Street and 251 Brookview in Precinct No. 2 for the purpose of cleaning ditches and underbrush for drainage improvement purposes on County maintained roads from Ken Roehl and Steve Phillips. Motion adopted.

RESULT:	RECEIVED [UNANIMOUS]
MOVER:	Kevin M Janak, Commissioner Pct 2
SECONDER:	Danny Garcia, Commissioner Pct 1
AYES:	Zeller, Garcia, Janak, Burns, Ives

BUDGET AMENDMENTS:

15. May 30, 2017. Moved by Danny Garcia and seconded by Kevin M. Janak, the Commissioners

Court approved the following budget amendments:

- a. General Fund, Various Departments, Expenditures - Line item transfer
- b. Road & Bridge Fund, Precinct No. 1, Expenditures - Line item transfer
- c. Road & Bridge Fund, Precinct No. 2, Expenditures-Line item transfer
- d. Road & Bridge Fund, Precinct No. 4, Expenditures-Line item transfer

Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Danny Garcia, Commissioner Pct 1
SECONDER:	Kevin M Janak, Commissioner Pct 2
AYES:	Zeller, Garcia, Janak, Burns, Ives

- a. General Fund, Various Departments, Expenditures
- b. Road & Bridge Fund, Precinct #1, Expenditures
- c. Road & Bridge Fund, Precinct #2, Expenditures
- d. Road & Bridge Fund, Precinct #4, Expenditures
- a. Sheriff's Forfeiture Fund

RECEIVE - BUDGET AMENDMENT - 2017 DISCRETIONARY FUND - SHERIFF'S FORFEITURE FUND - VICTORIA COUNTY:

16a. May 30, 2017. Moved by Danny Garcia and seconded by Kevin M. Janak, the Commissioners Court received for the record, the 2017 Sheriff's Forfeiture Fund. Motion adopted.

RESULT:	RECEIVED [UNANIMOUS]
MOVER:	Danny Garcia, Commissioner Pct 1
SECONDER:	Kevin M Janak, Commissioner Pct 2
AYES:	Zeller, Garcia, Janak, Burns, Ives

b. Sheriff's Commissary Fund

RECEIVE - BUDGET AMENDMENT - 2017 DISCRETIONARY FUND - SHERIFF'S COMMISSARY FUND - VICTORIA COUNTY:

16b. May 30, 2017. Moved by Danny Garcia and seconded by Kevin M. Janak the Commissioners

Court received for the record, the 2017 Sheriff's Commissary Fund. Motion adopted.

RESULT:	RECEIVED [UNANIMOUS]
MOVER:	Danny Garcia, Commissioner Pct 1
SECONDER:	Kevin M Janak, Commissioner Pct 2
AYES:	Zeller, Garcia, Janak, Burns, Ives

PERSONNEL:

17. May 30, 2017. Moved by Clint C. Ives and seconded by Kevin M. Janak, the Commissioners

Court approved that payroll be processed in compliance with policy and personnel changes:

- A. Pama Hencerling, Chief Probation Officer - Juvenile Detention:
 - 1. Resignation of Marty Munoz, Extra Help, effective May 23, 2017.
- B. Derrick Neal, Public Health Director - Victoria County Health Department:
 - 1. Resignation of Dora Cruces, Caseworker/Associate, with 16.12 PTO hours due, effective June 2, 2017.
- C. Sean Kennedy, County Treasurer - Victoria County Treasurers' Office:
 - 1. Certificate of completion of continuing education hours from the 45th Annual County Treasurers' Continuing Education Seminar for completion of 20 hours of educational instruction.
 - 2. Certificate of completion of continuing education hours from the 45th Annual County Treasurers' Continuing Education Seminar for completion of 5 hours of instruction specific to the statutory requirements of the Texas Code Chapter 2256.008 of the Public Funds Investment Act.
- D. T. Michael O'Connor, Sheriff - Victoria County Sheriff's Office:
 - 1. Position change for Ruben Gamez from Detention Officer Tier 3 at a rate of \$21.19 per hour, Budget code 100-565-1115, to GED Coordinator, Budget Code 380-560-1104, effective May 27, 2017.
 - 2. Position change for Cassandra Mares from Inmate Service Officer at a rate of \$22.66 per hour, Budget Code 100-565-1112, to Inmate Services Officer, Budget Code 380-560-1109, effective May 27, 2017.
 - 3. Salary and position change for Byron Powe, from Detention Officer Tier 2 at a rate of \$18.88 per hour, Budget Code 100-565-1117, to Detention Deputy, at a rate of \$21.57 per hour, Budget Code 100-565-1114, effective May 27, 2017.
 - 4. Salary and position change for Robert Vandygriff from Detention Officer Tier 2 at a rate of \$18.88 per hour, Budget Code 100-565-1117, to Detention Deputy at a rate of \$21.57 per hour, Budget Code 100-565-1114, effective May 27, 2017.

- 5. Salary and position change for Cynthia Lara from Detention Officer Tier 1 at a rate of \$16.99 per hour, Budget Code 100-565-1116, to Detention Officer Tier 2 at a rate of \$18.88 per hour, Budget Code 100-565-1117, effective May 27, 2017.
- 6. Salary and position change for Joseph Heinhold from Detention Officer Tier 1 at a rate of \$16.99 per hour, Budget Code 100-565-1116, to Detention Deputy at a rate of \$18.88 per hour, Budget Code 100-565-1117, effective May 27, 2017.
- 7. Position change for Jonathan Torres from Detention Deputy Tier 1 at a rate of \$16.99 per hour, Budget Code 100-565-1114, to Detention Officer Tier 1, Budget Code 100-565-1116, effective May 27, 2017.
- 8. Position change for Margarita Aguilar from Detention Deputy Tier 1 at a rate of \$16.99 per hour, Budget Code 100-565-1114, to Detention Officer Tier 1, Budget Code 100-565-1116, effective May 27, 2017.

Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clint C Ives, Commissioner Pct 4
SECONDER:	Kevin M Janak, Commissioner Pct 2
AYES:	Zeller, Garcia, Janak, Burns, Ives

CLOSED MEETING:

18. May 30, 2017. The Commissioners Court went into closed session at 10:49 a.m., pursuant to V.T.C.A. Government Code §551.074 to discuss Veterans Office Personnel.

RESULT:	NO ACTION TAKEN
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OPEN MEETING:

19. May 30, 2017. The Commissioners Court returned to open meeting at 1:00 p.m., pursuant to V.T.C.A. Government Code §551.102, with no action taken.

RESULT:	NO ACTION TAKEN
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ADJOURN:

20. May 30, 2017. The Commissioners Court adjourned the meeting of May 30, 2017.

RESULT:	NO ACTION TAKEN
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Attendee Name	Title	Status	Arrived
Ben Zeller	County Judge	Present	

Danny Garcia	Commissioner Pct 1	Present	
Kevin M Janak	Commissioner Pct 2	Present	
Gary Burns	Commissioner Pct 3	Present	
Clint C Ives	Commissioner Pct 4	Present	