



COUNTY OF VICTORIA
COMMISSIONERS COURT
MINUTES • JANUARY 2, 2018

Special Term Meeting

Commissioners Court Room

10:00 AM

115 N Bridge Street, 2nd Floor, Victoria, TX 77901

CALL TO ORDER:

1. January 2, 2018. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Tuesday, January 2, 2018, at 10:00 a.m.

RESULT: NO ACTION TAKEN

INVOCATION AND PLEDGES:

2. January 2, 2018. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

RESULT: NO ACTION TAKEN

MINUTES:

3. January 2, 2018. Moved by Kevin M Janak and seconded by Danny Garcia, the Commissioners Court approved the minutes of the Commissioners Court meeting held on December 18, 2017. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kevin M Janak, Commissioner Pct 2
SECONDER:	Danny Garcia, Commissioner Pct 1
AYES:	Zeller, Garcia, Janak, Burns, Ives

CITIZENS' COMMUNICATION:

4. January 2, 2018. Judge Ben Zeller opened the meeting to anyone wishing to address general county business which was not on the meeting agenda.

Derrick Neal, Public Health Department Director, informed the court the Health Department was ready to begin the Accreditation process. Mr. Neal provided the court with details on the time line and plan of action.

Bobby Petty with the US Small Business Administration Office of Disaster Assistance provided the court with an update on the State and County numbers from Hurricane Harvey and gave details regarding the Economic Injury Disaster Loan Program.

Commissioner Gary Burns thanked the Volunteer Fire Department for their services at Patriot Park.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.

RESULT:	NO ACTION TAKEN
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ACCOUNTS PAYABLE:

5. January 2, 2018. Moved by Gary Burns and seconded by Clint C. Ives, the Commissioners Court approved the accounts payable as presented by Judy McAdams, County Auditor.

Regular Accounts	1/2/2018	\$1,434,232.11
Supplemental Accounts	12/15-12/28/2017	\$546,203.65

Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Burns, Commissioner Pct 3
SECONDER:	Clint C Ives, Commissioner Pct 4
AYES:	Zeller, Garcia, Janak, Burns, Ives

REPORTS:

6. January 2, 2018. Moved by Danny Garcia and seconded by Kevin M. Janak, the Commissioners Court approved the monthly reports from the County Judge; County Commissioners, Precincts Nos. 1 - 4; and Justice of the Peace, Precinct No. 1. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Danny Garcia, Commissioner Pct 1
SECONDER:	Kevin M Janak, Commissioner Pct 2
AYES:	Zeller, Garcia, Janak, Burns, Ives

BOND FORFEITURE RELEASES:

7. January 2, 2018. None.

RESULT:	NO ACTION TAKEN
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RATIFY - DECEMBER 21, 2017 - INTERIM VENDOR PAYMENTS - PERSONNEL CHANGES - ACCOUNTS PAYABLE - DECEMBER 28, 2017 - INTERIM VENDOR PAYMENTS - CITIZENS MEDICAL CENTER:

8. January 2, 2018. Moved by Gary Burns and seconded by Clint C. Ives, the Commissioners Court ratified the personnel changes, accounts payable, and interim vendor payments for Citizens Medical Center dated December 21, 2017, in the amount of \$1,050,727.36 and the ACH report dated December 21, 2017, in the amount of \$2,394,422.60 and approved the interim vendor payments for Citizens Medical Center dated December 28, 2017, in the amount of \$1,148,102.36 and the ACH report dated December 28, 2017, in the amount of \$1,604,804.41. Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Gary Burns, Commissioner Pct 3
SECONDER: Clint C Ives, Commissioner Pct 4
AYES: Zeller, Garcia, Janak, Burns, Ives

MEMORANDUM OF UNDERSTANDING - NURSING SERVICES - HIV/AIDS RESOURCE PROGRAM (HARP) - PUBLIC HEALTH DEPARTMENT - VICTORIA COUNTY:

9. January 2, 2018. Derrick Neal, Public Health Department Director, provided information in regards to the memorandum. Moved by Clint C. Ives and seconded by Gary Burns, the Commissioners Court approved the Memorandum of Understanding between Victoria County Public Health Department, Nursing Services and HIV/Aids Resource Program (HARP). Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Clint C Ives, Commissioner Pct 4
SECONDER: Gary Burns, Commissioner Pct 3
AYES: Zeller, Garcia, Janak, Burns, Ives
RESULT: NO ACTION TAKEN

RESOLUTION - DESIGNATE AUTHORIZED SIGNATORIES - TEXAS COMMUNITY DEVELOPMENT BLOCK, GRANT CONTRACT NO. 7217479 - VICTORIA COUNTY:

10a. January 2, 2018. Betty Collier, with Grant Works, explained each section of the grant. Moved by Kevin M. Janak and seconded by Danny Garcia, the Commissioners Court approved the Resolution to designate authorized signatories for the Texas Community Development Block Grant, Contract No. 7217479. Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin M Janak, Commissioner Pct 2
SECONDER: Danny Garcia, Commissioner Pct 1
AYES: Zeller, Garcia, Janak, Burns, Ives

RESOLUTION - ADOPTING REQUIRED CDBG CIVIL RIGHTS POLICIES - TEXAS COMMUNITY BLOCK GRANT, CONTRACT NO. 7217479 - VICTORIA COUNTY:

10b. January 2, 2018. Moved by Kevin M. Janak and seconded by Danny Garcia, the Commissioners Court approved the Resolution adopting required CDBG Civil Rights Policies. Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin M Janak, Commissioner Pct 2
SECONDER: Danny Garcia, Commissioner Pct 1
AYES: Zeller, Garcia, Janak, Burns, Ives

PROCLAMATION - FAIR HOUSING MONTH - APRIL 2018 - FULFILL FAIR HOUSING ACTIVITY OBLIGATIONS AS REQUIRED BY GRANT - TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT, CONTRACT NO. 7217479 - VICTORIA COUNTY:

10c. January 2, 2018. Moved by Kevin M. Janak and seconded by Danny Garcia, the Commissioners Court approved the Proclamation of April 2018 as Fair Housing Month to fulfill Fair Housing activity obligations as required by the Grant. Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin M Janak, Commissioner Pct 2
SECONDER: Danny Garcia, Commissioner Pct 1
AYES: Zeller, Garcia, Janak, Burns, Ives

AGREEMENT - ENGINEERING SERVICES - JOHN D. MERCER AND ASSOCIATES, INC. - TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT, CONTRACT NO. 7217479 - VICTORIA COUNTY:

10d. January 2, 2018. Moved by Kevin M. Janak and seconded by Danny Garcia, the Commissioners Court approved the engineering services agreement with John D. Mercer and Associates, Inc. for the Texas Community Development Block Grant, Contract No. 7217479. Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin M Janak, Commissioner Pct 2
SECONDER: Danny Garcia, Commissioner Pct 1
AYES: Zeller, Garcia, Janak, Burns, Ives

PAYMENT - REHABILITATE AND WIDEN ROADWAY PROJECT - MCCOY ROAD, CANAL ROAD AND OLD BLOOMINGTON ROAD - REXCO CONSTRUCTION SERVICES - VICTORIA COUNTY:

11a. January 2, 2018. Danny Garcia, County Commissioner Precinct 1, provided court with information. Moved by Danny Garcia and seconded by Kevin M. Janak, the Commissioners Court approved the payment to Rexco Construction Services in connection to the rehabilitate and widen roadway project for McCoy Road, Canal Road and Old Bloomington Road in Victoria County. Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Danny Garcia, Commissioner Pct 1
SECONDER: Kevin M Janak, Commissioner Pct 2
AYES: Zeller, Garcia, Janak, Burns, Ives

CHANGE ORDER NO. 2 - CONSTRUCTION CONTRACT - REHABILITATE AND WIDEN ROADWAY PROJECT - MCCOY ROAD, CANAL ROAD AND OLD BLOOMINGTON ROAD - REXCO CONSTRUCTION SERVICES - VICTORIA COUNTY:

11b. January 2, 2018. Moved by Danny Garcia and seconded by Kevin M. Janak, the Commissioners Court approved the Construction Contract Change Order No. 2 from Rexco Construction Services in connection to the rehabilitate and widen roadway project for McCoy Road, Canal Road and Old Bloomington Road in Victoria County. Motion adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Danny Garcia, Commissioner Pct 1
SECONDER: Kevin M Janak, Commissioner Pct 2
AYES: Zeller, Garcia, Janak, Burns, Ives

RESOLUTION - SUBSTITUTIONS, WITHDRAWALS, AND ADDITIONS - PLEDGED COLLATERAL - VICTORIA COUNTY:

12. January 2, 2018. Sean Kennedy, County Treasurer, provided information and answered the Courts question. Moved by Clint C. Ives and seconded by Gary Burns, the Commissioners Court approved the Resolution authorizing the substitutions, withdrawals, and additions of pledged collateral. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clint C Ives, Commissioner Pct 4
SECONDER:	Gary Burns, Commissioner Pct 3
AYES:	Zeller, Garcia, Janak, Burns, Ives

RESOLUTION - AUTHORIZING - CITIZENS MEDICAL CENTER - PAYMENTS FOR PAYROLL - WITHHOLDING - SOCIAL SECURITY - RETIREMENT- INSURANCE - UNEMPLOYMENT COMPENSATION - CREDIT UNION - UNITED WAY - CMC HEALTHPLEX - OUT OF COUNTY FINES - FEES - CASH BONDS - POSTAGE - UTILITIES - BOND FEES - VICTORIA COUNTY:

13. January 2, 2018. Sean Kennedy, County Treasurer, provided information to the court. Moved by Gary Burns and seconded by Clint C. Ives, the Commissioners Court approved the Resolution authorizing Victoria County, including Citizens Medical Center, payments for payroll, withholding, social security, retirement, insurance, unemployment compensation, Credit Union, United Way, CMC Healthplex, out of county fines, fees, cash bonds, postage, utilities, and bond fees. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Burns, Commissioner Pct 3
SECONDER:	Clint C Ives, Commissioner Pct 4
AYES:	Zeller, Garcia, Janak, Burns, Ives

AUTHORIZE SALE OF SURPLUS AND SALVAGE PROPERTY - LOCAL GOVERNMENT CODE §263.152 - CITIZENS MEDICAL CENTER - VICTORIA COUNTY:

14. January 2, 2018. Moved by Clint C. Ives and seconded by Gary Burns, pursuant to Local Government Code §263.152, the Commissioners Court authorized the sale of surplus and salvage property of Victoria County and Citizens Medical Center.
Motion adopted.

RESULT:	AUTHORIZED [UNANIMOUS]
MOVER:	Clint C Ives, Commissioner Pct 4
SECONDER:	Gary Burns, Commissioner Pct 3
AYES:	Zeller, Garcia, Janak, Burns, Ives

GRANT DISCRETIONARY BID EXEMPTION - LOCAL GOVERNMENT CODE §262.024(a)(9) - PURCHASES - STATE LICENSED AUCTIONEER - VICTORIA COUNTY:

15. January 2, 2018. Moved by Gary Burns and seconded by Kevin M. Janak, pursuant to Local Government Code §262.024 (a)(9), the Commissioners Court granted the discretionary bid exemption for Victoria County purchases through a state licensed auctioneer. Motion adopted.

RESULT:	GRANTED [UNANIMOUS]
MOVER:	Gary Burns, Commissioner Pct 3
SECONDER:	Kevin M Janak, Commissioner Pct 2
AYES:	Zeller, Garcia, Janak, Burns, Ives

GRANT DISCRETIONARY BID EXEMPTION - LOCAL GOVERNMENT CODE §262.024(a)(11) - VEHICLE AND EQUIPMENT REPAIRS - VICTORIA COUNTY:

16. January 2, 2018. Moved by Clint C. Ives and seconded by Gary Burns, pursuant to Local Government Code §262.024(a)(11), the Commissioners Court granted discretionary bid exemption for Victoria County vehicle and equipment repairs. Motion adopted.

RESULT:	GRANTED [UNANIMOUS]
MOVER:	Clint C Ives, Commissioner Pct 4
SECONDER:	Gary Burns, Commissioner Pct 3
AYES:	Zeller, Garcia, Janak, Burns, Ives

GRANT FOOD BID EXEMPTIONS - LOCAL GOVERNMENT CODE §262.024(a)(8) AND (d) - INTERVALS OF SIX MONTHS - SHERIFF'S OFFICE - VICTORIA REGIONAL JUVENILE JUSTICE CENTER - VICTORIA COUNTY:

17. January 2, 2018. Judy McAdams, County Auditor, informed the court the grant food bid exemptions would only be related to the Sheriff's Office due to Juvenile Justice Center's contract with Region 3. Moved by Clint C. Ives and seconded by Gary Burns, pursuant to Local Government Code §262.024(a)(8) and (d), the Commissioners Court granted food bid exemptions at intervals of six months for the Victoria County Sheriff's Office. Motion adopted.

RESULT:	GRANTED [UNANIMOUS]
MOVER:	Clint C Ives, Commissioner Pct 4
SECONDER:	Gary Burns, Commissioner Pct 3
AYES:	Zeller, Garcia, Janak, Burns, Ives

AUTHORIZE - COUNTY AUDITOR - CONDUCT CHAPTER 59 ASSET FORFEITURE REPORT - ARTICLE 59.06 - CODE OF CRIMINAL PROCEDURE - ALL LAW ENFORCEMENT AGENCIES - VICTORIA COUNTY:

18. January 2, 2018. Moved by Clint C. Ives and seconded by Gary Burns, the Commissioners Court authorized the County Auditor to conduct the Chapter 59 Asset Forfeiture Report required by Article 59.06 of the Code of Criminal Procedure for all Victoria County law enforcement agencies, upon their request. Motion adopted.

RESULT:	AUTHORIZED [UNANIMOUS]
MOVER:	Clint C Ives, Commissioner Pct 4
SECONDER:	Gary Burns, Commissioner Pct 3
AYES:	Zeller, Garcia, Janak, Burns, Ives

RATES - MILEAGE REIMBURSEMENT - JANUARY 1, 2018 - VICTORIA COUNTY:

19. January 2, 2018. Moved by Gary Burns and seconded by Clint C. Ives, the Commissioners Court approved the mileage reimbursement rates for Victoria County. Beginning January 1, 2018, the standard mileage reimbursement rate will be 54.5 cents per mile. Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Burns, Commissioner Pct 3
SECONDER:	Clint C Ives, Commissioner Pct 4
AYES:	Zeller, Garcia, Janak, Burns, Ives

RESOLUTION - LOCAL GOVERNMENT CODE §81.032 - DONATION - VOLUNTEER FIRE DEPARTMENT - VICTORIA COUNTY :

20. January 2, 2018. Moved by Danny Garcia and seconded by Gary Burns, pursuant to Local Government Code §81.032, the Commissioners Court approved the Resolution for a donation from Mr. and Mrs. Albert Bures of \$300.00 to Victoria County Volunteer Fire Department to be utilized to continue ensuring the safety of our community. Motion adopted. All per resolution as filed in the minutes of this Court.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Danny Garcia, Commissioner Pct 1
SECONDER:	Gary Burns, Commissioner Pct 3
AYES:	Zeller, Garcia, Janak, Burns, Ives

RESOLUTION - LOCAL GOVERNMENT CODE §81.032 - TRANSPORTATION CODES §251.003, §252.019, §252.109, AND §252.214 - DONATION - MONEY, LAND, LABOR, EQUIPMENT, OR MATERIALS FOR ROADS - PRECINCT NO. 1 - VICTORIA COUNTY:

21. January 2, 2018. Moved by Danny Garcia and seconded by Kevin M. Janak , the Commissioners Court received a donation of money, land, labor, equipment, or materials for roads to aid road building and maintenance of roads in Precinct No. 1 from Minerva Garza of San Antonio Road S., Victoria, Texas, in the amount of \$515.00. Motion adopted. All per resolution as filed in the minutes of this Court.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Danny Garcia, Commissioner Pct 1
SECONDER:	Gary Burns, Commissioner Pct 3
AYES:	Zeller, Garcia, Janak, Burns, Ives

RECEIVE - BOARD OF DIRECTORS ELECTION RESULTS - 2018-2019 - ALL 5 MEMBERS - VICTORIA CENTRAL APPRAISAL DISTRICT:

(22-25:24)

22. January 2, 2018. Moved by Clint C. Ives and seconded by Gary Burns, the Commissioners Court received election results for all 5 members, which are Jeff Bauknight, Kevin M. Janak, Ross Mansker, Bill Russell and Lou Svetlik, for the Victoria Central Appraisal District 2018-2019 Board of Directors. Motion adopted.

RESULT:	RECEIVED [UNANIMOUS]
MOVER:	Clint C Ives, Commissioner Pct 4
SECONDER:	Gary Burns, Commissioner Pct 3
AYES:	Zeller, Garcia, Janak, Burns, Ives

APPOINTMENT - JUDGE PRO TEM - 2018 - VICTORIA COUNTY:

23. January 2, 2018. Moved by Kevin M. Janak and seconded by Danny Garcia, the Commissioners Court appointed Commissioner Clint C. Ives for Judge Pro Tem for 2018. Motion adopted.

RESULT:	APPOINTED [UNANIMOUS]
MOVER:	Kevin M Janak, Commissioner Pct 2
SECONDER:	Danny Garcia, Commissioner Pct 1
AYES:	Zeller, Garcia, Janak, Burns, Ives

PERSONNEL:

24. January 2, 2018. Moved by Gary Burns and seconded by Clint C. Ives, the Commissioners

Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Rena Scherer, County Tax Assessor Collector - County Tax Office:
 1. Certificate of completion and transcript for continuing education hours for Rena Scherer, County Tax Assessor Collector.
- b. John G. Miller, Justice of the Peace, Precinct No. 4 - Justice of the Peace, Precinct No. 4:
 1. Employment of Priscilla Rios, Regular Part-Time Clerk III, at a rate of \$12.50 per hour, Budget Code 100-458-1106, effective January 8, 2018.
- c. Pama Hencerling, Chief Probation Officer - Juvenile Detention:
 1. No show for orientation for Andi Haddock, Extra Help, effective December 18, 2017.
- d. T. Michael O'Connor - Sheriff - Sheriff's Office:
 1. Resignation of Isaac Ramirez, School Resource Officer, with 80.0 PTO and 111.78 Compensatory hours due, effective January 5, 2018.
 2. Resignation of Joseph Heinold, Detention Officer Tier 2, effective December 27, 2017.
 3. Salary and position change for Natalia Gonzales, from Detention Officer Tier 1, at a rate of \$16.99 per hour, Budget Code 100-565-1116 to Detention Officer Tier 2, at a rate of \$18.88 per hour, Budget Code 100-565-1117, effective January 6, 2018.
 4. Employment of Jennifer Chastain, Extra Help, at a rate of \$17.00 per hour, Budget Code 100-563-1130, effective January 8, 2018.
- e. Joyce Dean - Health Insurance Fund:
 1. Resignation of Amanda Langley, Clinic Coordinator, with 80.0 PTO hours due, effective January 4, 2018.
- f. Derrick Neal - Public Health Director - Victoria County Public Health Department:
 1. Employment of Joseph Vargas, Jr., Animal Control Officer, at a rate of \$13.00 per hour, Budget Code 800-630-1107, effective January 8, 2018.
 2. Employment of Trey Arnecke, Animal Control Officer, at a rate of \$13.00 per hour, Budget Code 800-630-1107, effective January 8, 2018.

Motion adopted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Burns, Commissioner Pct 3
SECONDER:	Clint C Ives, Commissioner Pct 4
AYES:	Zeller, Garcia, Janak, Burns, Ives

RECEIVE FOR THE RECORD - BUDGET AMENDMENT - 2018 DISCRETIONARY FUND - CDA CONTRABAND FORFEITURE FUND - CDA FEE PROCESSING FUND - VICTORIA COUNTY:

25. January 2, 2018. Moved by Danny Garcia and seconded by Kevin M Janak, the Commissioners

Court received for record the 2018 Discretionary Fund Budget Amendment for CDA Contraband Forfeiture Fund and CDA Fee Processing Fund. Motion adopted.

RESULT: RECEIVED [UNANIMOUS]
MOVER: Danny Garcia, Commissioner Pct 1
SECONDER: Kevin M Janak, Commissioner Pct 2
AYES: Zeller, Garcia, Janak, Burns, Ives

CLOSED MEETING:

26. January 2, 2018. Passed. No Discussion.

RESULT: NO ACTION TAKEN

OPEN MEETING:

27. January 2, 2018. Passed. No Discussion.

RESULT: NO ACTION TAKEN

ADJOURN:

28. January 2, 2018. The Commissioners Court adjourned the meeting of January 2, 2018.

Attendee Name	Title	Status	Arrived
Ben Zeller	County Judge	Present	
Danny Garcia	Commissioner Pct 1	Present	
Kevin M Janak	Commissioner Pct 2	Present	
Gary Burns	Commissioner Pct 3	Present	
Clint C Ives	Commissioner Pct 4	Present	